



# Lee County Claims Committee Minutes

Lee County, Illinois

February 8, 2023 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Chairman's Conference Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman, Nancy Naylor, and Angie Shippert attended in person. Chris Robertson did not attend the meeting.

III. Meeting Attendees and Visitors

Wendy Ryerson (Administrator) and Becky Brenner (Board Secretary) were in an out of the meeting.

IV. Approval of the Minutes from the Previous Meeting (January 18, 2023)

Minutes of the January 18, 2023, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Mike Zeman logged into miViewPoint and initiated the review of 90 claims in the queue. One claim from two different departments were rejected because of missing invoices. The committee forwarded all other claim invoices to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

No changes were discussed regarding the current review of claims.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

**Motion** to adjourn at 10:50 a.m. **Moved** by Nancy Naylor. **Second** by Angie Shippert. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for  
9:00 a.m., on Wednesday, February 22, 2023